



Sahayog Sevabhavi Sanstha's

**MOTHER TERESA NURSING SCHOOL**

Sahayog Educational Campus, Vishnupuri, Nanded-431606. (Maharashtra)

**CODE OF ETHICS AND CONDUCT  
BOOKLET**



Sahayog Sevabhavi Sanstha's

## **MOTHER TERESA NURSING SCHOOL**

Sahayog Educational Campus, Vishnupuri, Nanded-431606. (Maharashtra)

### CODE OF ETHICS AND CONDUCT BOOKLET

Objectives for the year:

1. The student will uphold and respect the rules and regulations MTNS
2. The student will be able to identify the need for rules and regulations of MTNS
3. The students will follow all the rules and regulations of MTNS.
4. The Students will understand the need for punishment for malpractices and Misbehaviour either in the clinic or in MTNS.

The Committee position consists of:

1. LMC chairperson of the institute:
2. Principal of the institute
3. SNA advisor
4. Discipline committee incharge
5. Class coordinators of each department.
6. Student Discipline committee representative from each class.

*Elan*  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

## DISCIPLINE COMMITTEE REPORT

DATE: 21st Sept.2017

### AGENDA/OBJECTIVES:

1. Maximum absenteeism of Ms.jayprakash Narwade ,IInd year B.sc Nursing " student for 25 days .

2. Maximum absenteeism of Ms.Aditi Baswante .IInd year B.BSc.Nursing student for 35 days and her negligent attitude towards internal assessment marks submission.

COMMITTEE MEMBERS: Mr. Rajshekhar C Kumbar

CHAIRPERSON (LMC MEMBER): Mr. Ramchandra Masarkal

PRINCIPAL: Mrs. Esther Rani J.

COMMITTEE IN CHARGE: Mrs. Esther Rani J.


The discipline committee meeting was held on 21<sup>st</sup> September 2017 from 1pm to 2.30pm.

### The agenda:

1. Maximum absenteeism of Ms.jayprakash Narwade ,IInd year B.sc Nursing student for 25 days.

2. Maximum absenteeism of Ms.Aditi Baswante .IInd year B.BSc.Nursing student for 35 days and negligent attitude towards internal assessment marks submission. The meeting started with the discussion of 1<sup>st</sup> issue. The discipline committee incharge discussed about the 1<sup>st</sup> issue of Ms.jayprakash Narwade ,IInd year B.sc Nursing student he remained absent for 25 days during his Ist year academics (2015-2016) and his maximum leaves were without information to the higher authorities, he did not complete his make up duty which was planned during annual vacation. he remained absent for 14 days from 1 August 2016 till date in 2 yr. As per the discipline committee's decision,

- he has to undergo counseling sessions by experts arranged by college.
- he will have to complete the missing hours during Diwali vacation (1wk) and remaining in Annual vacation
- Ms. Aditi Baswante will appear for her 3<sup>rd</sup> year Bsc nursing examination , if she completes 100% attendance. The IInd issue discussed was about a student, Ms aditi

  
PRINCIPAL  
SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

baswante II nd year Basic B.Sc.Nursing student. Ms aditi baswante was absent for 35 days in her Ist year academics and were absent for 35 days . Her maximum leaves were uninformed and regarding that written and verbal warnings were given time to time to the parents. She also did not report in time while sending Ist yr internal marks to the university in the month of May 2016.

**As per the discipline committee's decision,**

Ms. Aditi Baswante will complete her make up duty in Diwali vacation(2017) and annual vacation (2018).

As all the issues were discussed, the meeting adjourned at 2.30pm.

*Ekant*  
**PRINCIPAL**

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Date:  
Mr. Jaypeakash Narwade  
Bsc. III year.

To,  
The Principal madam  
M.T.N.S. Vishnupuri  
Nanded.

Subject:- An appology letter for absentism  
without intimation.

Respected Madam,

With respect to the above cited  
subject myself Mr. Jaypeakash T. Narwade studying  
in Bsc III year.

Madam I was absent from 1 July to 26 July  
because of my family problems.  
I assure that I will not repeat my mistake  
again, sir allow me in the class.

Thanking you!

forwarded to  
class coordinator  
Shani

Narwade  
Your's obedient  
Mr. Jaypeakash D.  
Narwade.



Shani  
PRINCIPAL  
SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Date :-  
Ms. Aditi D. Baswante  
Bsc III<sup>rd</sup> year .



To,  
The Principal Madam,  
M. T. N. S. Vishnupuri  
Nanded.

Subject: An apology for letter for  
absentism without information.

Respected Madam,

With reference to the above  
mentioned subject myself Ms. Aditi D. Baswante  
studying in ~~second~~ <sup>Third</sup> Basic Bsc (Nsg).

As I was absent from June 26 to  
01 Aug because of some health issue. I was  
suffering from illness so please mam allow  
me in the class.

Thanking you!

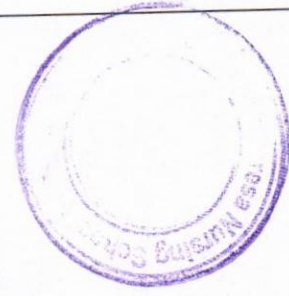
Aditi

A.B  
Your's obedient.  
Ms. Aditi D. Baswante.

Aditi

PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606



## DISCIPLINE COMMITTEE REPORT

Date : 29<sup>th</sup> September 2018

### AGENDA/OBJECTIVES:

1. Maximum absenteeism of Mr. sachin shelke 2<sup>ND</sup> year.
2. Maximum absenteeism of Mr. omkar jogpate 2<sup>nd</sup> year.

**COMMITTEE MEMBERS:** Mr. Rajshekhar C Kumbhar

**CHAIRPERSON (LMC MEMBER):** Mr. Ramchandra Masarkal

**PRINCIPAL:** Mrs. Esther Rani J.

**COMMITTEE IN CHARGE:** Mrs. Esther Rani J.

**The discipline committee meeting was held on 29<sup>th</sup> September 2018 from 1pm to 2.30pm.**

The issue discussed was about Maximum absenteeism of Mr. sachin Shelke 2<sup>nd</sup> year B.Sc Nursing student for 35 days.

Her maximum leaves were of uninformed and regarding that written and verbal warnings were given time to time to his parents. As per affiliating examination board, Maharashtra Nursing Council it is specified that the 100% student attendance is mandatory for appearing final examination.

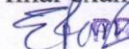
The 2<sup>nd</sup> issue discussed was about Maximum absenteeism of Mr. omkar jogpate 2<sup>nd</sup> year B.Sc Nursing student for 50 days and negligent attitude in attending college and clinic regularly.

Her maximum leaves were of uninformed and regarding that written and verbal warnings were given time to time to his parents. His maximum leaves were of uninformed and he has not submitted medical certificate though he was giving the reason of sickness.

As per affiliating examination board, Maharashtra Nursing Council it is specified that the 100% student attendance is mandatory for appearing final examination.

### **As per the discipline meeting's decision,**

Mr. Sachin Shelke will complete his missing hours during summer vacation which is planned in the month of May 2018 for appearing the final examination in month.

  
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Vishnupuri, Nanded-431606

Mr Omkar Jogpate will complete his missing hours during summer vacation which is planned in the month of May 2018 for appearing the final examination in month



*Elagh*

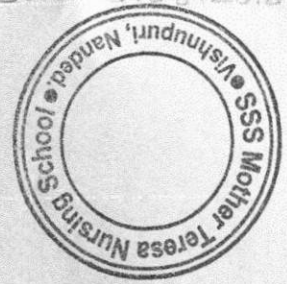
**PRINCIPAL**

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606



date 31/08/2018

Application



To,

The class coordinator  
MTNS Vishnupuri Nanded

Subject:- Application for joining the college.

Respected sir,

As above mentioned subject my self Mr. Omkar Jagpiti studying in Basic BSC. Nursing II year. I take 28 days leave without permission because of my health issue.

please allow me to attend the lectures kindly accept my application.

Thanking you!

Omkar  
Yours sincerely  
omkar Jagpiti  
B. BSC Nsg II year

Sham  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Application

DT - 8/8/2018

To,  
The class Co-ordinator,  
MTNS Vishnupuri,  
Nanded.



Sub :- Application for joining the  
College.

Respected sir,

As per above subject my self  
Sachin shelke, studying in B. Bsc (N) II<sup>nd</sup> year  
I take 30 days leave without permission  
because of my health issue.

Please allow me to attend  
the lecture kindly accept my application.

Thanking you!

Yours obediently,

*Sachin*

Sachin shelke  
B. Bsc (N) II<sup>nd</sup> year

*Erand*  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded - 431005

## DISCIPLINE COMMITTEE REPORT

Date : 20<sup>th</sup> December 2019

### AGENDA/OBJECTIVES:

3. Maximum absenteeism of Mr. Rushikesh Giri .Ist Year
4. Maximum absenteeism of Mr.Sankalp Jamdade.Ist Year

**COMMITTEE MEMBERS:** Mr. Rajshekhar C Kumbar

**CHAIRPERSON (LMC MEMBER):** Mr. Ramchandra Masarkal

**PRINCIPAL:** Mrs. Esther Rani J.

**COMMITTEE IN CHARGE:** Mrs. Esther Rani J.



**The discipline committee meeting was held on 20<sup>th</sup> December 2019 from 1pm to 2.30pm.**

The issue discussed was about Maximum absenteeism of Mr.Rushikesh Giri Ist year B.Sc Nursing student.

Her maximum leaves were of uninformed and regarding that written and verbal warnings were given time to time to his parents. As per affiliating examination board, Maharashtra Nursing Council it is specified that the 100% student attendance is mandatory for appearing final examination.

The 2<sup>nd</sup> issue discussed was about Maximum absenteeism of Mr. Sankalp Jamdade Ist year year B.Sc Nursing student and negligent attitude in attending college and clinic regularly.

His maximum leaves were of uninformed and regarding that written and verbal warnings were given time to time to his parents. His maximum leaves were of uninformed and he has not submitted medical certificate though he was giving the reason of sickness.

As per affiliating examination board, Maharashtra Nursing Council it is specified that the 100% student attendance is mandatory for appearing final examination.

### **As per the discipline meeting's decision,**

Mr Rushikesh Giri will complete his missing hours during summer vacation which is planned in the month of May 2019 for appearing the final examination in month.

Mr Sankalp Jamdade will complete his missing hours during summer vacation which is planned in the month of May 2019 for appearing the final examination in month

*Esther Rani J.*  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Date:- 03/11/2019

Application

To

The class coordinator  
MTNs Vishnupuri Nanded



Subject:- Application for joining the college..

Respected sir,

As above mentioned subired my self mr. Rushikesh Giri studing in Basic Bsc Nursing 1<sup>st</sup> year .I take 25 days leave without permission because of my health issue.

please allow me to the attend the lectures kindly accept my application

Thanking you !

A handwritten signature in black ink, appearing to read "Rushikesh Giri".

Yours sincerely  
Rushikesh Giri  
B. Bsc. Nsg 1<sup>st</sup> year.

A handwritten signature in black ink, appearing to read "Elant".  
**PRINCIPAL**

SSS Mother Teresa Nursing School,  
Vishnupuri Nanded-431606



## DISCIPLINE COMMITTEE REPORT

Date: 11<sup>th</sup> September 2021

### AGENDA/OBJECTIVES:

1. Maximum absenteeism of Mr. Ashwin Rathod.IIIrd Year
2. Maximum absentesim of Mr Mohak Maske IIIrd year

**COMMITTEE MEMBERS:** Mr. shubham Rangari

**CHAIRPERSON (LMC MEMBER):** Mr. Ramchandra Masarkal

**PRINCIPAL:** Mrs. Esther Rani J.

**COMMITTEE IN CHARGE:** Mrs. Esther Rani J.

**The discipline committee meeting was held on 11<sup>th</sup> September 2021 from 1pm to 2.30pm.**

The issue discussed was about Maximum absenteeism of Ashwin Rathod IIIrd Year year B.Sc Nursing student.

His maximum leaves were of uninformed and regarding that written and verbal warnings were given time to time to his parents. As per affiliating examination board, Maharashtra Nursing Council it is specified that the 100% student attendance is mandatory for appearing final examination.

**As per the discipline meeting's decision,**

Mr Ashwin Patil will complete his missing hours during summer vacation which is planned in the month of May 2022 for appearing the final examination in month.

**PRINCIPAL**

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Application

D: 19/8/2021

To,  
The class co-ordinator,  
MITNS, Vishnupuri,  
Nanded



sub:- Application for joining the  
collage

Respected sir,

As per above subject my  
self Mr. Mohak Maske studing in B.B.Sc III<sup>rd</sup> yr  
It take 26 days leave without permission  
because of my health issue

please allow me to the  
attend the lecture kindly accept my  
application.

~~Mohak~~  
yours sincerely  
Maske Mohak  
B.BSC (N) III<sup>rd</sup> yr

PRINCIPAL

SSS Mother Teresa Nursing School,  
Nanded-431606

Application.

D: 7/8/2021



To,  
The class co-ordinator,  
JITNS Vishnupuri,  
Nanded.

Sub: Application for joining the  
college.

Respected sir,

As per above subject my self  
Ashwin Rathod, studying in B.B.sc<sup>III</sup><sup>rd</sup> year.  
I take 25 days leave without permission  
because of my health issue.

Please allow me to attend  
the lecture kindly accept my application.

Yours sincerely  
Ashwin Rathod  
B.B.sc<sup>III</sup><sup>rd</sup> year.

  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606



## DISCIPLINE COMMITTEE REPORT

DATE: 20 AUGUST 2022

### AGENDA/OBJECTIVES:

1. Misbehavior in college premises that is verbal abuse between Mr. Anvesh patil and Mr, Shivraj Garje IVth Year.
2. Maximum absenteeism of Ms. Rushikesh Chauhan III Year B. BSc. Nursing student for 30days.

### COMMITTEE MEMBERS

PRINCIPAL: Mrs. Esther Rani J.

COMMITTEE IN-CHARGE: Mrs. Esther Rani J.

CLASS CO-ORDINATOR PRESENTS AS FOLLOWS:Ms. Shraddha.G

Mr Shubham Rangari

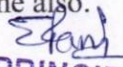
The discipline committee meeting was held on 20th August 2022 from 11.30am to 3.30 pm.

The agenda:

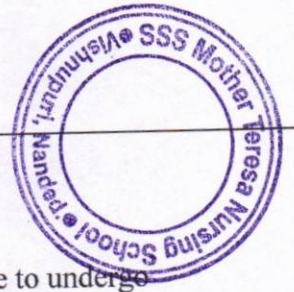
- Misbehaviour in college premises that is verbal abuse between Mr Anvesh patil and Mr Shivraj IV th year B.Sc Nursing students.

Maximum absenteeism of Mr. Rushikesh Chauhan, IInd year B.B.Sc. Nursing student for 30 days.

The meeting started with the discussion of 1 issue. The discipline committee incharge discussed about the 1 issue, on 20th August after the class, During break time a quarrel took place between Mr Anvesh Patil and Mr. Shivraj Garje. Mr. Shivraj used abusive language towards Mr. Anvesh Patil . Therefore Mr. Anvesh lost his temper and started yelling and crying. Both of them had loud tone of voice and other staff of college interferred in them. The incidence was discussed in the meeting and it was concluded that both being the senior most students misbehaved in front of juniors and other staff and if they continue with same at working area in future, concerned' authority may take strict action against them and it will spoil institute's name also.

  
**PRINCIPAL**  
SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606





**The committee has decided following action against them:** Both of them have to undergo counseling sessions arranged by the institute from experts.

The suspension will be given for 15 days to Mr. Anvesh patil and Mr. Shivraj Patil respectively. During suspension time, they will remain in library from 9am to 5 pm.

Warning letter will be given to Mr shivraj Garje and Mr. Anvesh patil from the institute.

The second issue was about Ms.Rushikesh Chauhan IInd year B. B. Sc. Nursing student who remained absent for 30 days Most of his leaves were uninformed .

**The committee has decided following actions for her:**

Student has to undergo counseling sessions by experts arranged by institute.Henceforth he should come regularly for theory as well as clinics.

The last issue discussed was about Mr. Rushikesh Chauhan student of IInd year B.B.Sc. Nursing will complete his missing hours during summer vacation which is planned in the month of May 2023 for appearing the final examination .

As all the issues were discussed therefore the meeting adjourned at 3.30pm.

Sign of Discipline Committee Incharge

Sign of Principal

**PRINCIPAL**

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Reg. No. MAH/340/99) (Public Trust Reg. No. F-6409, Nanded.)

Tel. : 02462-229113  
E-mail : sssmtns@gmail.com  
Website : www.sahayog.ac.in

Sahayog Sevabhavi Sanstha's  
**MOTHER TERESA NURSING SCHOOL**

Sahayog Educational Campus, Vishnupuri, Nanded-431606. (Maharashtra)

Affiliated to Maharashtra University of Health Sciences, Nashik, Maharashtra Nursing Council,  
Recognized by Indian Nursing Council, New Delhi & Govt. of Maharashtra.

Ref. SSS/MTNS/

Date: / /20

**Suspension Letter**

20/08/2022



To  
Mr. Shivraj Garje,  
Final year B.Sc. Nursing student,  
Mother Teresa Nursing School,  
Vishnupuri, Nanded.

Sub: Suspension for 15 days for misbehavior in college premises.

Dear student,

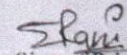
This is to inform you that during the discipline committee meeting convened on 20 august 2022, your misbehavior with your colleague Mr. Anvesh patil in college premises has been proved and you have accepted the same.

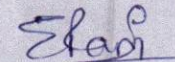
Regarding your misbehavior, the discipline committee's decision is as follows:

You will be suspended for 15 days during theory block. During suspension period, you will have to come daily to the library from 9am to 5pm. You will complete those missing hours in future. You will have to undergo counseling sessions arranged by the institute from experts and payment for same will be done by you.

You are warned that further any such misbehaviour will be dealt by strict action from college.

o/c

  
Sign of Principal

  
PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

(Reg. No. MAH/340/99) (Public Trust Reg. No. P-6409, Nanded.)

Tel. : 02462-229113  
E-mail : sssmtns@gmail.com  
Website : www.sahayog.ac.in

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Sahayog Educational Campus, Vishnupuri, Nanded-431606. (Maharashtra)

Affiliated to Maharashtra University of Health Sciences, Nashik, Maharashtra Nursing Council,  
Recognized by Indian Nursing Council, New Delhi & Govt. of Maharashtra.

Ref. SSS/MTNS/

Date: / /20

**Suspension Letter**

20/08/2022

To  
Mr. Shriakant Panchal  
Final year B.Sc. Nursing student,  
Mother Teresa Nursing School,  
Vishnupuri, Nanded.

Sub: Suspension for 15 days for misbehavior in college premises.

Dear student,

This is to inform you that during the discipline committee meeting convened on 20/08/2022, your misbehavior with your colleague Mr. Shivraj Garje in college premises has been proved and you have accepted the same.

Regarding your misbehavior, the discipline committee's decision is as follows:

You will be suspended for 15 days during theory block. During suspension period, you will have to come daily to the library from 9am to 5pm. You will complete those missing hours in future. You will have to undergo counseling sessions arranged by the institute from experts and payment for same will be done by you.

You are warned that further any such misbehaviour will be dealt by strict action from college.

o/c

*Elani*  
Sign of Principal

*Received*  
*Elani*

*Elani*  
**PRINCIPAL**  
SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

(Reg. No. MAH/340/99) (Public Trust Reg. No. F-6409, Nanded.)

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Recognized by Indian Nursing Council, New Delhi & Govt. of Maharashtra.

Ref. SSS/MTNS/

Date: / /20

**Suspension Letter**

20/08/2022

To  
Mr. Anvesh Patil  
Final year B.Sc. Nursing student,  
Mother Teresa Nursing School,  
Vishnupuri,  
Nanded.



Sub: Suspension for 15 days for misbehavior in college premises.

Dear student,

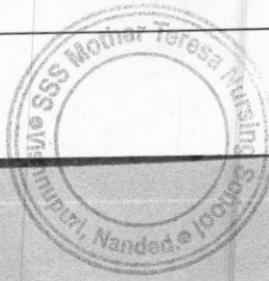
This is to inform you that during the discipline committee meeting convened on 20 august 2022 your misbehavior with your colleague Mr. Shivraj Garje in college premises has been proved and you have accepted the same.  
Regarding your misbehavior, the discipline committee's decision is as follows:  
You will be suspended for 15 days during theory block. During suspension period, you will have to come daily to the library from 9am to 5pm. You will complete those missing hours in future. You will have to undergo counseling sessions arranged by the institute from experts and payment for same will be done by you.  
You are warned that further any such misbehaviour will be dealt by strict action from college.

o/c

*Shankar*  
Sign of Principal

*Received*  
*Anvesh Patil*

*Shankar*  
Principal  
SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606



Date:- 20/08/2022

To,  
The Principal  
MTNS Vishnupuri, Nanded.

Sub:- Apology letter for misbehaviouring  
requesting for attending class

Respected sir,

As above mentioned subject myself  
Patil Anvesh studying in B.BSc(N) 4th year,  
apologize you on my misbehavior of arguing  
with Shirsaj Garje during college time. I  
am apology for disturbing college  
environment. I assure you these things  
will not be repeat in future.

So, please allow me to attend  
the lectures. Henceforth I will not  
repeat this mistake again. so kindly  
accept my application and do needful  
Thanking You!

Allowed for classes

Etani  
20/08/2022

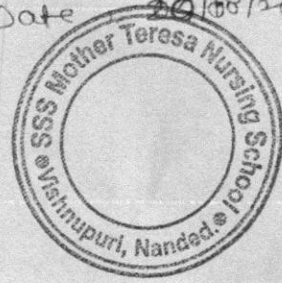
Yours sincerely  
~~Anvesh~~  
Anvesh Patil  
B.BSc(N) 4th year  
(2019-20 Batch)

Etani

PRINCIPAL

SSS Mother Teresa Nursing School

Date 20/08/2022



To,  
The Principal sir,  
SSS. MTMS  
Nanded

Subject: Apologize letter for  
misbehaving & requestin  
for attending classrom

Respected sir,

As per above mentioned subject,  
I am studying in B. BSc. final year  
Apologize you on my misbehaviour during  
collective with classmate Mr. Anvesh  
patil & Ios disturbing college environmen  
I assure you these thing will not  
repeated in future

please allow me to attend  
the lecture. Hencefore I will not  
repeat these mistake again

Thanking you!

Attaned for classes

Sham  
20/08/2022

Yours sincerely  
student

Sham

Mr. Gaye shirre  
Balesi

Sham

PRINCIPAL

SSS Mother Teresa Nursing School,  
Vishnupuri, Nanded-431606

Date - 20/08/2023



To  
The principal  
MTNE Vishnupuri, Nanded.

Sub: - Apology letter for  
misbehaving and requesting  
for attending class.

Respected sir,

As above mentioned subject myself  
panchal shrikant in B.BSc(N) 4th year  
apologise you on my misbehaviour at arguing  
with Gaeje shivraj during collage time.  
I am apologise for disturbing collage  
environment. I assure you things will not  
be repeat in future.

So, please allow me to attend the  
lectures, henceforth I will not repeat  
this mistake again. So kindly accept  
my application and do needful.

Thanking you!

Allowed for classes.

Elans  
20/08/2022

Yours sincerely,  
Elans  
shrikant panchal -  
B. BSc (N) 4th year  
(2019-2020 Batch)

Elans  
PRINCIPAL

SSS Mother Teresa Nursing School  
Vishnupuri, Nanded

7.1.9.3

